

BOULDER CITY LIBRARY BOARD OF TRUSTEES MEETING
Minutes from the May 18, 2017 meeting for the June 2017 meeting.

Members Present: Jeff Breeden; Chairman, Marita Rhinehart; Vice Chair, Ann Langevin, Rachel Hunt, and Gary Berger.

Also Present: Director Kimberly Diehm, Head of Youth Services Jessica Jones, Head of Information Services Samantha Evangelho.

The regular meeting of the Library Board of Trustees was called to order at 7:34 pm by Chair Jeff Breeden.

I. Pledge of Allegiance

II. Citizen Participation: Items raised under this portion of the Agenda cannot be acted upon until provisions of Nevada's Open Meeting Law have been completed. Therefore, any action on such items must be considered at a later meeting. Public comment is generally limited to 5 minutes per person.

No comments at this time.

III. Consent Agenda: Matters considered routine by the Board of Trustees and which may be enacted in one motion. Any item, however, may be discussed separately per Board member request. Any exceptions to the Consent Agenda must be stated prior to approval.

Marita was curious about the compensation study report. Kim was going to include it in her report.

It was discussed if we should drop Item 2 from section 6 of the agenda. The board members discussed it and think that we should drop it.

Jeff asked Kim to explain what the expense sheets are for Rachel. She reviewed what each section is for and how it is used.

Marita Rhinehart moved that we accept the consent agenda as amended, minutes of the regular meeting of April 19, 2017 as submitted, and bills paid of \$53,961.27 from the previous month. Rachel Hunt seconded. Motion carries.

IV. Reports:

Kim went over the two incidents that have occurred at the library during the month.

We have a new member of the circulation staff, Dayna from the Boulder City Friends of the Library group. Our Technology Assistant position is still open and we have received 6 applications so far. We hope to start interviews soon.

One Stop Career Center was only open for one week in April and they served 4 patrons with 7 visits. In May so far they have had 19 patrons with a total of 32 visits.

Kim will be out of town next week. Jeff was curious if that will affect the budget signing, but Kim assured them that it will be handled before then.

BC's Got Talent is that Saturday and we need someone to help out with bathroom duty. Next year we may do it as if it is an after-hours event and let them run it.

Jessie quickly reviewed the Summer Reading Program, handing out the tentative calendars for June through August.

V. Report/Discussion/Action Possible: The agenda items in this section are for discussion and for possible action. The items may be heard in any order; two or more items may be combined for consideration; an item may be removed from the agenda; or discussion related to an item may be delayed at any time.

1. Approve adoption of the Final Budget for fiscal year ending June 30, 2018. – Action Required, Kimberly Diehm

Marita Rhinehart moves that we accept the tentative budget for FY 1718 as presented. Ann Langevin seconded. Motion carries.

2. E-Rate Assistance for library internet – Action Required, Kimberly Diehm

Kim presented what is required for the CIPA compliance to qualify for E-Rate Assistance. It was discussed if the requirements could be changed later which would force the library into further systems.

Ann is concerned with the definition of obscenity that is included in the library's computer use agreement.

Gary asked if Samantha gets a report about how many hits she gets from blocked items yearly. She does not get a report; the user history clears at the end of the day when the computers shut down.

Samantha explained that there are two different forms of filtering that the library is using. The first form is staff allowing patrons to access computers and the second one is an electronic K-9 filter that the youth computers have. Samantha has downloaded it on two staff computers to try it out. It wouldn't let them access the pornography websites but it would show the thumbnail.

The board members discussed the library's current policy regarding computer use and that we need to have a public hearing regarding adding filters to the library machines. The number of instances that patrons have been found looking at of pornography in the library was also discussed.

Jeff feels that he does not want to have patrons come up to ask to have their filters turned off. Marita, Gary, Rachel, and Ann agree.

Kim asked for guidance on the computer use policy. The board members feel that the library policy committee should use their expertise prior to bringing it to the board.

VI. Announcements:

1. Boulder City Friends of the Library Book Sale, June 1-3, Community Room (hours TBD)
2. Library closed Monday, May 29th for Memorial Day and Sundays in summer starting May 28 through September 3, 2017
3. Library Board Meeting, June 21, 2017
4. ALA Conference, June 23-June 26, 2017

Jeff announced that we have a new Board Member, Rachel Hunt. He also thanked Gary for his work on the library board.

VII. Citizen Participation: Items raised under this portion of the Agenda cannot be acted upon until provisions of Nevada's Open Meeting Law have been completed. Therefore, any action on such items must be considered at a later meeting. Public comment is generally limited to 5 minutes per person.

Gary provided an update on the Friends of the Library. They picked up another member and have had several lifetime members. They are working on becoming a 501c3. They now have a bank account and an EIN. They are also working on the Book Sale and becoming incorporated.

Kim mentioned that at La La Land we had about 100 people and it was a beautiful evening. Gary enjoyed the movie.

Jessie encouraged the Board Members to participate in the Summer Reading Program.

VIII. Adjournment:

Gary Berger moved to adjourn. Ann Langevin seconded. Meeting adjourned at 8:42pm.