

Boulder City Library

Application for use of the Library Amphitheatre 701 Adams Boulevard, Boulder City, NV 89005

702 293-1281 www.bclibrary.org

Please complete this application and return to the above address at least 30 days prior to use.

Today's Date _____

Name of Organization or Individual _____

Event Title _____

Event Date _____ Estimated Attendance _____

Start Time _____ End Time _____

Description of event: _____

Do you claim Nonprofit Status? Yes No If Yes, Proof of nonprofit status may be required.

Is this a Public Event? Yes No

Public events require liability insurance naming the Boulder City Library as additionally insured. Other events may also require liability insurance by the library.

The Boulder City Library District reserves the right to cancel such use for any particular occasions by giving seven (7) days notice to the group scheduled to use the facility.

The undersigned hereby agrees to be personally responsible, on behalf of the above-named organization, for any damage sustained by the facilities or appurtenances thereto occurring through the occupancy of said facility by said organization and further agrees to conform to all the Rules and Regulations. If approval is made for the use of the facility, it is understood that the facility will be left in a clean and orderly condition. If the facility is not cleaned, you or your organization may be charged an additional fee other than our retaining the cleanup deposit to clean the facility.

On behalf of the above named organization or individual(s), I absolve and agree to hold harmless the Boulder City Library District, its employees, officers or agents from any liability which may result from use of said facility (ties).

Signature of Applicant _____

Name of Applicant (Printed) _____

Mailing Address _____

City _____

State _____ Zip _____

Telephone _____ Cell Phone _____

Email _____

Boulder City Library Amphitheatre

For Library Use Only

Approved ____ Yes ____ No Date_____

Comments_____

FEES

Fee Chart:

Amphitheatre Rental

_____ Resident \$250.00 for 1-3 hours + \$50.00/hour for additional ____ Hours Total \$_____

_____ Nonresident \$350.00 for 1-3 hours + \$50.00/hour for additional ____ Hours Total \$_____

Electrical Fees

50 amp box at top of steps Rental \$25.00 Total \$_____

Spotlight Rental \$50.00 Total \$_____

The Renter is responsible for providing someone to move, secure and use the spotlight.

Total Fees: \$_____

50% of all fees due upon booking. Balance due 15 days prior to event.

50% paid_____

Balance due _____

Cleaning Deposit \$200.00

Damage/Repair Deposit \$200.00 Total Deposits: \$__400.00__

Deposits due 15 days prior to event. Date Due_____

User Fee pd Date_____

Cleaning Deposit paid Date_____ Refund Date _____

Damage Deposit paid Date_____ Refund Date _____

(After event please put all trash in the dumpster. Please allow 2-3 weeks for refund of cleanup deposit.)

Calendar_____ Landscape_____ Custodian_____ Signed copy to Applicant_____

Library Agent Signature_____

Amphitheatre Facility Check-List

Event _____

Date/Time IN _____

Date/Time OUT _____

50 Amp Box _____

50 Amp Box _____

Spotlight _____

Spotlight _____

Light Boxes on Stage _____

Light Boxes on Stage _____

Stage Lights _____

Stage Lights _____

Grounds Lights _____

Grounds Lights _____

Stage _____

Stage _____

Sidewalks _____

Sidewalks _____

Railings _____

Railings _____

Restroom Facilities _____

Restroom Facilities _____

Landscaping _____

Landscaping _____

Sprinkler Heads _____

Sprinkler Heads _____

Trash _____

Trash _____

Parking Lot _____

Parking Lot _____

Other _____

Other _____

Other _____

Other _____

Comments _____

Comments _____

Staff Signature _____

Staff Signature _____

Renter Signature _____

Renter Signature _____