

Boulder City Library

Application for use of the Library Amphitheater 701 Adams Boulevard, Boulder City, NV 89005

702 293-1281 www.bclibrary.org

Please complete this application and return to the above address at least 30 days prior to use.

Today's Date _____

Name of Organization or Individual _____

Event Title _____

Event Date _____ Estimated Attendance _____

Start Time _____ End Time _____

Description of event: _____

Do you claim Nonprofit Status? Yes No If Yes, Proof of nonprofit status may be required.

Do you have liability insurance? Yes No

Events require liability insurance naming the Boulder City Library as additionally insured.

The Boulder City Library District reserves the right to cancel such use for any particular occasions by giving seven (7) days notice to the group scheduled to use the facility.

The undersigned hereby agrees to be personally responsible, on behalf of the above-named organization, for any damage sustained by the facilities or appurtenances thereto occurring through the occupancy of said facility by said organization and further agrees to conform to all the policies for Amphitheater use. If approval is made for the use of the facility, it is understood that the facility will be left in a clean and orderly condition. If the facility is not cleaned, you or your organization may be charged an additional fee other than our retaining the cleanup deposit to clean the facility.

On behalf of the above named organization or individual(s), I absolve and agree to hold harmless the Boulder City Library District, its employees, officers or agents from any liability which may result from use of said facility (ties).

Signature of Applicant _____

Name of Applicant (Printed) _____

Mailing Address _____

City _____

State _____ Zip _____

Telephone _____ Cell Phone _____

Email _____

Boulder City Library Amphitheater

For Library Use Only

Approved ____ Yes ____ No Date _____

Comments _____

Fee Chart

Amphitheater Rental

____ Library Card Holder \$50 for 1-3 hours + \$25 for each additional hour. Total Hours____ Total \$____
____ Non-Card Holder \$75 for 1-3 hours + \$25 for each additional hour. Total Hours____ Total \$____

Electrical Fees

50 amp box at top of steps rental \$25 Total \$____
Spotlight rental \$50 Total \$____

Total Fees \$_____

50% of all fees due upon booking. Balance is due 15 days prior to event.

50% Paid

Date _____ Initials _____

Balance Due

Date _____

Balance Paid

Date _____ Initials _____

Deposits

Cleaning and Damage Deposit due 15 days prior to event. Total \$100

Due Date

Date _____

Deposits Paid

Date _____ Initials _____

Refund Paid

Date _____ Initials _____

Calendar____ Landscape____ Custodian____ Signed copy to Applicant_____

Library Agent Signature_____

Date _____

Amphitheater Facility Check-List

Event _____

Date/Time IN _____

Date/Time OUT _____

50 Amp Box _____

50 Amp Box _____

Spotlight _____

Spotlight _____

Light Boxes on Stage _____

Light Boxes on Stage _____

Stage Lights _____

Stage Lights _____

Grounds Lights _____

Grounds Lights _____

Stage _____

Stage _____

Sidewalks _____

Sidewalks _____

Railings _____

Railings _____

Restroom Facilities _____

Restroom Facilities _____

Landscaping _____

Landscaping _____

Sprinkler Heads _____

Sprinkler Heads _____

Trash _____

Trash _____

Parking Lot _____

Parking Lot _____

Other _____

Other _____

Other _____

Other _____

Comments _____

Comments _____

Staff Signature _____

Staff Signature _____

Renter Signature _____

Renter Signature _____